The Hayfield School

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10 March 2026

Dear Parent/Carer

The Year 9 Parent Teacher Consultation Evening is scheduled to take place on **Monday 23 March 2026**. **This event will be hosted online via our schoolcloud Parents' Evening system.** The evening will run from **3.15 pm to 7.00 pm**. Please ensure that your child is present at the online meeting with you - the event is about them, what they are doing well, and perhaps what they need to improve upon, so it is vital that they hear it first-hand. Additionally, you or they may have questions for teachers in advance of the Year 9 options process which will take place during the summer term. Each appointment slot will last 5 minutes.

Please access the booking system by using the following link https://hayfield.schoolcloud.co.uk/. You will be required to provide your personal details and those of your child in order to set up an account through which you can then book your appointment time. A video guide to help you book your appointment is accessible via the following link: Parents Evening Booking - The Hayfield School

This guide can also be accessed via the parents/carers tab on the school website, and selecting 'Parents Evening Booking' from the drop down menu. If you require any help setting up your account please contact the school reception. To give fair and equitable access to working and non-working parents, the booking system will open at **6.30 pm on Monday 16 March 2026** and remain open until **10.00 am on Monday 23 March 2026 - the day of the event.**

For a small number of students we have pre-booked appointments in certain subjects. If you notice this when you log in and are happy with the allocated times there is nothing more to do, simply attend at the allocated time. Please note that some of our staff teach multiple Year 9 groups and where this is the case, appointments are on a first come, first served basis. Due to our English staff teaching multiple groups, appointments will be limited to one appointment for English, during which both English language and literature are discussed.

As mentioned above, this event acts as a prelude to the Year 9 GCSE options process, which will take place next term. All students will have an Options Assembly during the **week beginning 11 May 2026,** before an additional Year 9 Options Event, where parents, carers and students will have an opportunity to come into school and speak to teachers of options subjects. This event will take place on **Monday 18 May 2026 between 4.00 pm - 5.30 pm.** They will then select their options for Key Stage 4 study. I will write to you after Easter with further information about this event.

May I also take this opportunity to outline forthcoming events and ask for your support in ensuring that your child is fully prepared for the rest of the year ahead. The table below outlines dates of importance for Year 9:

Date	**Event**
Week beginning 13.04.26	Revision week
Week beginning 20.04.26	Exam week (core subjects within the exam hall, others in class)
Week beginning 11.05.26	Reports published with exam grades and predictions Options Assemblies
18.05.26	Year 9 Options Event (in school) 4.00 pm - 5.30 pm

To aid independent revision your child has access to a virtual 'Google' classroom for every subject containing presentations, slide shows and resources used throughout the year. Furthermore, to support revision we have a Revisewise (please click link) section on the school website that provides information, leaflets for students and parents, as well as videos on our recommended techniques. These are quizzing; spacing; elaboration; chunking; metacognition and flashcards. We also recommend the 'pomodoro technique', where independent revision is done in four cycles of highly focused 25 minute bursts, each followed by 5 minute breaks.

We thank you in advance for your support.

Yours faithfully

Mr B Robertson
Assistant Headteacher