



## **Provider Access Policy**

### **Introduction**

This policy statement sets out The Hayfield School's arrangements for managing the access of providers to education, employment and training for students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in years 7 - 11 are entitled:

- To find out about technical education, qualifications, and apprenticeship opportunities as part of a careers programme (Aspirations and Life Beyond School) which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through promotion of information evenings, assemblies, Aspirations events, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.
- To work at certain points ProgressCareers (previously CareersInc) who will provide impartial careers and aspirations guidance when strategically helpful for students. The frequency of this guidance will be raised at KS4.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Joanna Whetstone, Associate Assistant Head (Character and Culture/Personal Development)  
Telephone: 01302 770589 Email: [jwh@thehayfieldschool.co.uk](mailto:jwh@thehayfieldschool.co.uk)

Once agreed this will then be organised in house through our Designated Careers Lead  
Telephone: 01302 770589 Email: [ama@thehayfieldschool.co.uk](mailto:ama@thehayfieldschool.co.uk)

or

our Independent Careers Advisor Mrs Carol James (ProgressCareers)

## **Opportunities for access**

A number of events, integrated into the school's careers programme, will offer providers with non-prejudicial opportunities for access to students and/or their parents/carers. In addition, a number of lunchtime and/or after school sessions will be made available to students. The Character and Culture Curriculum lead will be both the contact for and coordinator of such access. The school reserves the right to decide the best possible form of this access, for example face-to-face, virtual, presentation or literature distribution.

The Hayfield School's policy on safeguarding sets out the school's approach to allowing providers into the school as visitors to talk to our students.