



16 July 2021

Dear Parent, Carer and Students

We would like to take this opportunity to thank our parents and carers for their wonderful and continued support this year, as ever your children are a credit to you.

We are really looking forward to welcoming all our students back into school in September and particularly looking forward to meeting our new Year 7. Please read carefully the information provided below.

### **Friday 3 September - Lateral Flow Testing**

We will be carrying out lateral flow testing for all students prior to their return to school and a follow up test in the week that they return to school. The details and timings for this are attached in Appendix 1.

We will also remind parents/carers by text/SIMS app nearer the time if this is a necessary action. Arrangements will also be included.

Friday 3 September was a scheduled staff training day, which will now be moved to Tuesday 5 October 2021.

### **Monday 6 September 2021**

Year 7 and Year 11 students return to school, they are expected on site at 8.35 am ready for 8.40 am registration. We have prioritised these two year groups because Year 11 are in their examination year and for Year 7 it is already a big step to not only be starting secondary school and getting to grips with a new building and routines.

### **Tuesday 7 September 2021**

Years 8, 9 and 10 return to school and join year 7 and year 11 at 8.35 am, ready for registration at 8.40 am.

### **School Holidays - term dates for 2021/22**

Please [click here](#) to view the holiday dates for 2021/22.

### **Training Days**

Wednesday 1 September 2021

Thursday 2 September 2021

Friday 3 September 2021 (lateral flow testing and not a training day)

Monday 4 October 2021

Tuesday 5 October 2021 (added as a training day due to lateral flow testing on Friday 3 September)

Thursday 16 December 2021

Friday 17 December 2021

### **New catering company**

From September ABM Catering Limited will be the school caterers. We spent a long time considering who should be the new caterers. Trustees, staff and students were all involved in the selection process.

The payment system for meals will remain the same via parentpay.

Break and lunch time arrangements will remain as the COVID-19 plan i.e. staggered across year groups. This will reassure Year 7 no doubt as they get to grips with new routines.

Please follow the links below to view a short video, a sample menu brochure and a survey from the catering company:

<https://vimeo.com/525520486/93f2b70a89>

<https://www.thehayfieldschool.co.uk/attachments/download.asp?file=517&type=pdf>

<https://www.surveymonkey.co.uk/r/Z98799M>

Please discuss with your child how best to balance and organise their snack and meal routines at school according to the following time scales. The dining room is open and serving at both break and lunch time.

<b>Year Group</b>	<b>Break time</b>	<b>Lunch time</b>	<b>Canteen area</b>
<b>Years 7, 9 and 11</b>	10.50 - 11.10 am	12.10 - 12.45 pm	Years 7/9 Main Dining Room Y11 Common room dining area
<b>Years 8, 10</b>	11.50 am - 12.10 pm	1.10 - 1.45 pm	Main Dining Room

### **Extra Curricular**

We would like all students to be thinking about taking part in extra curricular clubs and activities this coming year. The PE staff are working hard to secure fixtures and also mini house leagues within school. It is a vital part of the curriculum. There will also be a new look lunch time offer, led by the PE staff.

### **Attendance**

Attendance is mandatory from September. All students are expected on site at 8.35 am with normal attendance and punctuality protocols in place.

### **Standards and Expectations**

We appreciate your continued support in maintaining our high standards and expectations.

Please familiarise yourself with the updated policies below.

All students have had an assembly this last week to explain and clarify any misconceptions such as expectations around hair, make-up, skirts, nails, jewellery and shoe type.

- Behaviour Policy please [click here](#)
- Mobile Phones and Electronics Devices Policy please [click here](#)
- Uniform Policy please [click here](#). Please pay particular attention to common errors relating to:
  - Hair
  - Nails
  - Jewellery
  - Shoe types

### Uniform

Our supplier is Uniform Direct in Gainsborough, please [click here](#) to order online. Free delivery is available for orders over £25.

### Settings and groupings for next academic year

Years 7-10 will be divided into two equal ability halves - group X and group Y. There will be two set 1's, two set 2's, two set 3's and two set 4's. This will mean that **most students moving into Year 8, 9 or 10 will see some changes to their class codes and groups**. We have used a combination of assessment information to determine each group. Please trust our professional judgement as experienced teachers. Through our tracking and monitoring systems we constantly review which means students may move between groups. Note: Year 10 into 11 will continue as it was for Year 10 with minimal movement from X to Y or Y to X.

Year group	Assessment information used
Year 6 into new Year 7	Primary school provided assessed progress judgements e.g. working above, at or below in reading, writing, spelling, maths and science.
Year 7 into new Year 8	Baseline test scores from Sept 2020, knowledge tests, unseen timed assessments in class and CAT scores.
Year 8 into new Year 9	Scale scores in reading and maths, knowledge tests, unseen timed assessments in class and CAT scores.
Year 9 into new Year 10	Scale scores in reading and maths, knowledge tests, unseen timed assessments and end of Y9 exams in maths, English and science. All options subjects are mixed ability.
Year 10 into new Year 11	Unaffected. Some students are moving from 'X' to 'Y' population to ensure they are on the correct 'higher' or 'foundation' teaching pathway in maths and science. This also impacts English groups.

### **Current Year 7 and Year 8 CAT assessment outcomes**

The Cognitive Ability Tests (CAT) taken by Year 7 and Year 8 students this term have given us an accurate insight into the ability of our students to:

- express ideas and reasoning through words (verbal reasoning);
- use numeracy to solve problems (quantitative reasoning);
- think using using shapes, pictures and diagrams (non-verbal reasoning);
- think and draw conclusions in three dimensions (spatial reasoning).

The CAT scores have also helped us ensure, along with other forms of assessment, that we are grouping all students correctly for next academic year. We are currently carefully coordinating a plan to work with students, their parents/carers and teaching staff to enable them to more fully understand the outcomes of the CAT assessments. We will be sharing with students and parents/carers the thinking profile of their child in the new academic year. Teachers will also be working on strategies and planning activities within lessons to aid the development of the four areas of thinking tested by the CAT assessments. We believe that there are also many quick wins that we can encourage students to do at home so we hope that parents will support us with this. These strategies will be shared with parents/carers in the Autumn term. Never underestimate the power of simple activities such as participating in sport, music, cooking, baking, gardening, doing a jigsaw, playing a board game and many more things and how they indirectly support the way the brain works and retains information. More to come on this.

### **Staff Farewells**

We would like to wish the following members of staff all our very best wishes. We know the students would have liked to have passed on their good wishes too.

Mr Hand - 32 years service as a teacher/ last 3 years as health and safety officer

Mrs Jones - 22 years service as a teacher of MFL, 32 years a teacher

Mrs Mills - 33 years service as a learning support assistant and lunch-time supervisor

Mrs Wiggett - 12 years as a learning support assistant

Mrs Mortimer - 2 years service as a teacher of business

Miss Pang - 1 year service as maths teacher

Mrs Stones - 7 years service as receptionist and lunch-time supervisor

### **Staying safe**

We encourage our youngsters to have lots of fresh air, be adventurous and have fun. In our final assembly we talked about the types of activities that young people might try to tick off their list by the time they are 16. We want them to stay safe online but also when out and about such as not playing in unsafe areas such as water (canals, rivers, man made lakes and ponds). If water is an attraction then do it safely and perhaps try the Hatfield Outdoor Activity Centre where there is a floating Aquapark featuring climbing walls, slides, runways and a giant blast bag.

Doncaster Council is participating in the Holiday Activities and Food (HAF) programme which provides eligible children and young people with free activities and meals this summer. Please see the newsletter [www.doncaster.gov.uk/SummerStaycation](http://www.doncaster.gov.uk/SummerStaycation).

### **Healthy Mind**

If a child is struggling with their wellbeing then there is help on our website available [click here](#). In addition Early Help Doncaster has pre-paid for every parent/carer/child in Doncaster to access courses relating to mental health and wellbeing for young people. It includes free lifelong access with code STGEORGE: [www.inourplace.co.uk](http://www.inourplace.co.uk).

We hope that over the summer period that you find some family time and have some respite from the worries of the pandemic. Please be assured that we are constantly monitoring the latest guidance and will continue to do so throughout the holidays making changes and adapting as we need to.

Sending you our very best wishes.



Lisa Fox  
Headteacher

See Appendix 1 below for COVID-19 information and Testing on Friday 3 September

**APPENDIX 1  
COVID-19 INFORMATION  
TESTING FRIDAY 3 SEPTEMBER (PROVISIONAL PLAN)**

**Arrangements for student arrival at and departure from school.**

At the time of writing this letter we are unsure about the COVID-19 situation we will face in the autumn, so we want to be prepared for all scenarios. As a result of advice from the Department for Education we will offer your child **two** tests on-site before continuing regular testing at home. If your child(ren) wishes to continue rapid lateral flow testing during the summer holiday testing kits can be ordered from GOV.UK or by collecting kits from your local pharmacy.

**Friday 3 September 2021 TESTING**

Listed below are the timings for students to attend school for a Lateral Flow Test prior to the start of the Autumn Term as recommended by the Department for Education.

Lateral Flow Tests are available for all students for whom we have received consent. If you gave consent in March this will carry forward. A separate letter will be sent to the parents/carers of students who are starting in Year 7 asking for their consent for testing.

<b>Time</b>	<b>Surname Initial</b>
8.00 am	A, B
9.00 am	C, D, E
10.00 am	F, G
11.00 am	H, I, J
1.00 pm	K, L, M
2.00 pm	N, O, P, Q, R
3.00 pm	S, T, U, V
4.00 pm	W, X, Y, Z

If you wish to withdraw your consent for testing please email [office@thehayfieldschool.co.uk](mailto:office@thehayfieldschool.co.uk) using the subject box as follows:

CONSENT WITHDRAWN - (name of child and tutor group)

**The follow up 2nd test will be done on the school site once the students have returned.**

This is the most effective way to reduce the risk of transmission and support the continuation of face-to-face education. We recognise, however, the need to minimise any disruption to education and to continue to support your child's mental well being. The government will continue to review the future need for testing in light of any changes to the public health situation.

**Reporting results is easy.** Go to [report a COVID-19 lateral flow test result](#) or call 119 free from a mobile or landline. Lines are open every day, 7.00 am to 11.00 pm. Support is offered in 200 languages as well as British Sign Language.

### **Students with symptoms**

It is crucial that if a student has any of the coronavirus symptoms they stay at home until they have a test. We have a duty to fully engage in the NHS test and trace program so that if a student tests positive for the virus we will have to inform the NHS and follow the advice and guidance from Public Health England. Please notify school before 8.30 am of any absence including coronavirus symptoms and coronavirus diagnosis.

### **Hygiene**

The most effective way to control the spread of the virus is self-regulation and we are confident that our students will look after themselves and others by following the rules and guidance by being aware of those around them and by socially distancing as much as possible. There will be hand sanitisers placed all around school and washing hands for a minimum of 20 seconds remains vitally important. We will have cleaners present throughout the day to clean regularly touched surfaces. We will ensure good respiratory hygiene by promoting the '*catch it, bin it, kill it*' approach.

### **Sanitisers**

The school will have stationary hand sanitisers around the school. In addition to this we strongly recommend that students bring their own so that they can sanitise between lessons. This will keep students moving, rather than queuing outside classrooms.

### **Equipment**

We will generally not be lending out equipment such as pens, pencils, rulers, glue sticks. Students should not share with each other. It is very important that students come to school fully equipped.

### **Face coverings**

**We will always follow government and local authority guidance on face coverings. We strongly support wearing face coverings from September.**